

December 7, 2018

Dear Prospective Bidder:

The City of Belmont is requesting a firm, written price quotation, which meets or exceeds the attached specifications for the purchase of:

- One (1) 2019 Ford F350 Scelzi Flatbed dump truck
- One (1) 2019 Ford F450 Scelzi Dump truck

The City of Belmont reserves the right to reject any or all bids, to waive any irregularities in any bid, to accept other than the lowest bid, or not to award the bid. Bids may be rejected if they are incomplete, show any alterations of the price sheet, include additions not called for, or alternative bids not properly documented.

Your price must include all standard features, all options listed in the specifications, discounts, delivery/destination charges and all other applicable fees and taxes. All quoted prices shall be current and firm for at least thirty days. **All Prices to be F.O.B. Belmont, California.**

Prospective bidders are furnished via email a bid packet. This information is also available at <http://www.belmont.gov/city-hall/public-works/bidding-contract-opportunities>. An authorized representative of the company must initial each page, include the dealership name on each page and sign/date the last page.

This transaction will be covered by a City of Belmont purchase order. All terms included in this proposal and specifications will be binding.

**SEALED BIDS** will be received at the **City Clerk's Office, One Twin Pines Lane, Suite 375 Belmont, CA. 94002** (hereinafter the City) until **2:00 PM local time, Wednesday, December 19, 2018**, at which time and place they will be publicly opened. **The envelope must be marked Vehicle Bid Documents. Bids received after 2 p.m. on Wednesday, December 19, 2018, will not be opened nor considered.** It is the bidder's responsibility to verify with courier if bid package was delivered per the above stated bid opening requirements.

The bidder assumes all responsibility for having the bid delivered on time at the place specified. No bidder may withdraw its bid for a period of thirty (30) days after the date set for the opening of bids.

All bidders shall be licensed to sell and deliver vehicles in the State of California. Failure to possess the specified license shall render the bid non-responsive.

Please contact me if you have any questions at (650) 595-7466. My FAX number is (650) 637-2991.

Sincerely,

Rico Acquisti  
Senior Mechanic  
racquisti@belmont.gov